



# ANNUAL REPORT 2023

250-800-0703  
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# A WORD FROM THE PROJECT LEAD

As we reflect on the remarkable journey of ACCESS throughout the past year, I am excited to share with you the highlights and accomplishments that have shaped our organization's growth and impact.

In 2023, ACCESS experienced significant progress and transformation, evolving from a fledgling startup to a self-governing nonprofit cooperative dedicated to providing essential back-office administrative and professional services to a diverse array of social purpose organizations. This evolution has been driven by our unwavering commitment to accessibility, alignment, and flexibility, principles that have guided the development of our new services and shaped our interactions with clients.

As we look ahead to 2024, we are excited to build upon our successes and introduce even more services to serve our clients and the communities better they impact. We invite you to follow us on our social channels to stay informed about our latest developments and offerings.

Thank you for your continued support and partnership. Together, we are driving positive change and empowering social purpose organizations to thrive.

Warm regards,

A handwritten signature in black ink, which appears to read "Corinne Remple". The signature is fluid and cursive.

**CORINNE REMPLE**  
PROJECT LEAD



## ABOUT ACCESS

Aligned with the 6th Co-operative Principle, ACCESS, provided by Allied Community & Co-operative Shared Services, offers comprehensive back-office support and leverages collective purchasing power for social purpose organizations across Canada.

Our goal is to deliver top-notch professional services and quality products to our members while ensuring significant cost savings. We optimize economies of scale through strategic partnerships, resulting in reduced overheads, volume-based discounts, and reliable supplier relationships.

By tapping into our network of specialized providers, organizations enhance operational

efficiency and amplify their impact. Our tailored approach ensures that services and products meet unique demands, aligning precisely with mission-driven objectives.

Through ACCESS, members gain cost efficiencies and opportunities for collaboration within the social purpose sector. Together, we cultivate a supportive ecosystem where organizations can flourish and create positive change.

With ACCESS, social purpose organizations gain more than cost savings – they gain a trusted partner dedicated to their success and mission advancement.

# VISION

Collaborative and well-resourced nonprofit, co-operative, and social enterprise organizations strengthened through shared services.

# MISSION

Building a team of specialized service providers to share among nonprofits, co-ops, and social enterprises – reducing organizational pressures and filling operational gaps.

# VALUES

## 01

### Accessibility:

We provide equitable access to specialized services at a reasonable price.

## 02

### Alignment:

We understand the needs of nonprofits, co-ops, and social enterprises and find service providers to meet those needs.

## 03

### Collaboration:

We are non-competitive by default. We uphold, encourage, and facilitate collaboration in the sector.

## 04

### Efficiency:

Guided by a vision of abundance and possibility, we help leverage organizations' combined demand and resources to increase efficiencies.

## 05

### Integrity:

We act with integrity to build and maintain trusting relationships with our members, stakeholders, and the sector as a whole.

## 06

### Quality:

We provide qualified, professional, and specialized services.



# OUR TEAM

We believe in people and building meaningful bonds and are growing a team of experts and thought leaders - coming aboard means joining the family. We are the wearer of many hats, helping social purpose organizations like yours grow.



**Corinne Remple**  
Project Lead /  
Board of Directors  
(ACCA)



**Graeme Dearden**  
Board of Directors  
(Volunteer Alberta)



**Patrice Gauthier**  
Board of Directors  
(Econocoop)



**Danielle Hastings**  
Operations Lead



**Naushad Velani**  
Finance



**Liane Courchesne-  
Dingman**  
Member/Client Services

# A YEAR IN REVIEW

2023 marked a pivotal year for ACCESS as we embarked on a journey of rejuvenation and realignment with our core mission. Our vision to champion collaborative and well-resourced nonprofits, co-operatives, childcare centers, charities, and social enterprise organizations through shared services stood front and center throughout the year. We took stock of what was functioning effectively and what required refinement, drawing from the wealth of experience gained in 2022 to craft a strategic roadmap that would propel us forward into 2023.

Throughout the year, the ACCESS Operations Team worked tirelessly behind the scenes alongside esteemed members such as the Alberta Community & Co-operative Association (ACCA), Volunteer Alberta, and Econocoop, to bolster our shared services platform, ensuring it remained attuned to their evolving needs.

In February, ACCESS made waves at the Alberta Association of Agricultural Societies (AAAS) Convention, where our presence garnered significant attention, introducing our services to a diverse array of organizations. Over 500 attendees from 109 agricultural societies across Alberta were in attendance.

March saw the debut of our ACCESS Learning Series, kicking off with a Spotlight Webinar on Cybersecurity featuring insights from industry expert Charles Buchanan, President and CEO of Technology Helps. The event drew 29 live participants, sparking substantial post-webinar engagement and inquiries for our services.

As spring unfolded, our Executive Membership roster expanded, buoyed by the successful outreach efforts at the AAAS Tradeshow. By May 2023, the Alberta Association of Agricultural Societies had come on board, paving the way for collaborative endeavours in shared services with over 109 Ag Societies across Alberta.

May also saw the second installment of our ACCESS Learning Series, this time delving into Human Resources, with Violet Poon, our HR Lead, leading the charge. The webinar attracted 25 participants and spurred further engagement through resource sharing post-event.

On May 31, 2023, ACCESS convened its inaugural virtual AGM, providing a platform for meaningful interactions among the Board, team members, service providers, and clients alike.





## A YEAR IN REVIEW CON'T

Harnessing Canada Summer Jobs wage subsidies, we welcomed Laken Rein to the team from June to September, bolstering member services and expanding our online presence via LinkedIn, resulting in a significant surge in our social media following.

Summer also marked the official launch of our Group Buying service with Econocoop, offering an array of cost-efficient solutions ranging from business phones to office furniture, underlining our commitment to driving down operational costs for our members through collective bargaining power.

In September, Liane Courchesne-Dingman joined our ranks, spearheading Member/Client Services. Liane jumped into the role with both feet and quickly set to work connecting with our current members and clients. Additionally, Liane worked with the team to draft a targeted outreach strategy to connect nonprofits, co-operatives, childcare centers, charities, and social enterprise organizations

across Alberta with ACCESS Shared Services.

By fall, ACCESS was in full swing, providing comprehensive event support for the 2023 Co-operative Conference while also enhancing our marketing endeavours through the creation and dissemination of sponsorship packages, conference agendas, and promotional materials, including social media management and sponsor commercials.

The development of the ACCESS Shared Services Booklet further fortified the foothold outside our online presence, serving as a tangible resource for our members and clients. Winter heralded the soft launch of our newest service - Marketing, culminating a year of remarkable growth and development. As we bid farewell to 2023, we stood poised with a robust network of professional service providers, a growing clientele, and an unwavering commitment to expanding and enhancing our service offerings in the years ahead.



# SUMMARY

In 2023, ACCESS underwent significant growth and transformation, transitioning from a startup to a self-governing nonprofit cooperative dedicated to serving social purpose organizations. Our focus on accessibility, alignment, and flexibility allowed us to develop new services tailored to the needs of our diverse clientele. Client feedback remains central to our approach, driving continuous improvement and innovation.

Our expanded range of services, including Accounting, Cybersecurity, Group Buying, Human Resources, Managed IT, Marketing, Website Development, and Website Hosting, reflects our commitment to providing comprehensive support. By streamlining operations and partnering with experienced service providers, ACCESS empowers organizations to focus on their core missions while alleviating administrative burdens.

We are proud to serve social purpose organizations across Western Canada and look forward to introducing more services in 2024. Follow us on social media to stay updated on our latest offerings and developments.







# FINANCIAL REPORT 2023

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# BALANCE SHEET

**ASSETS**

Current Assets	
Cash and Cash Equivalent	
Chequing	\$76,405.18
Common Share	\$1.07
Servus Rewards#1	\$17.50

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<b>Total Cash and Cash Equivalent</b>	<b>\$76,423.75</b>
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Accounts Receivable (A/R)	\$14,917.63
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<b>Total Accounts Receivable (A/R)</b>	<b>\$14,917.63</b>
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<b>TOTAL ASSETS</b>	<b>\$91,341.38</b>
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**LIABILITIES AND EQUITY**

Liabilities	
Current Liabilities	
Accounts Payable (A/P)	\$6,569.02

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<b>Total Accounts Payable (A/P)</b>	<b>\$6,569.02</b>
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Deferred Revenue	\$45,000.00
GST Payable	\$1,923.61

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<b>Total Current Liabilities</b>	<b>\$53,492.63</b>
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<b>TOTAL LIABILITIES</b>	<b>\$53,492.63</b>
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**EQUITY**

Opening Balance Equity	\$1,781.00
Share Capital	\$1.00
Retained Earnings	
Profit for the Year	\$36,066.75

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<b>TOTAL EQUITY</b>	<b>\$37,848.75</b>
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<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$91,341.38</b>
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# PROFIT AND LOSS

<b>INCOME</b>	
Bookkeeping Services	\$48,765.00
HR Services	\$700.00
IT Services	\$8,400.00
Miscellaneous Revenue	\$102.32
Voluntary Contributions	\$0.00
<b>Total Income</b>	<b>\$57,967.42</b>
<b>GROSS PROFIT</b>	
<b>\$57,967.42</b>	
<b>EXPENSES</b>	
Bank Charges	\$109.00
Legal and Professional Fees	
Professional Fees - Bookkeeping	\$15,247.31
Professional Fees - IT	\$3,881.04
<b>Total Legal and Professional Fees</b>	<b>\$19,128.35</b>
Meeting Expenses	\$19.64
Office Expenses	\$234.00
Software Subscription	\$66.00
<b>Total Office Expenses</b>	<b>\$300.00</b>
Subcontractors	\$2,280.25
<b>TOTAL EXPENSES</b>	<b>\$21,918.24</b>
<b>OTHER INCOME</b>	
Interest Earned	\$17.57
<b>Total Other Income</b>	<b>\$17.57</b>
<b>PROFIT</b>	<b>\$36,066.75</b>



# WORK TOGETHER. SMARTER.

Interested in connecting with  
**ACCESS** to provide support or learn  
more?

Please email us to determine how we  
can work together.

**Would you like to obtain services  
through ACCESS?**

Please visit our website and submit a  
Client Intake & Inquiry Form.

**Do you know a Service Provider who  
wants to join our team?**

Please visit our website and submit a  
Service Provider Inquiry Form.



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